

Application Instructions

Definitions of Trips:

Disney Adventure: This is a week long trip to Disney World and Universal Studios Islands of Adventure featuring the Wizarding World of Harry Potter in Orlando Florida. Three full days in major theme parks, Air Fare is not included.

Eastern Adventure: This is a more comprehensive trip of the Eastern USA, visiting Washington DC, New York, Boston and Gettysburg. Air Fare Is Not Included,

Western Adventure: This is the 14 day end of the year trip covering most of the Western USA. If you can only book one trip, this is the one I would book. Air Fare is included.

YOU MUST HAVE A WORKING EMAIL ADDRESS. PLEASE NO HOTMAIL, WE PREFER GMAIL OR YAHOO. All information and confirmations sent by E-mail. Nothing is mailed by US Mail. We also need a FACEBOOK account. Please friend us at <https://www.facebook.com/bill.mcmurray>

We need the Student's, District Chairman's, and Club Advisors correct email address and telephone numbers, which we can call at any time of the day or evening hours. We MUST be able to convey information to students and their advisors quickly and get in touch with advisors if the student has difficulties on the trip. Yahoo and Gmail are the best free mail servers

Make sure your parents send, email or fax us permission and medical permission for you to go.

1. **We need up-to-date medical information.** The major issues we deal with are asthma, passing out, chronic depression and dehydration. This knowledge can save the student's life. We also need to alert the student's roommates to issues that concern them.
2. **DO NOT DELAY** signing up for the trips. The trips sell out early every year. Even if you are waiting for money, or additional information, **send the application temporarily to hold the student's place**. It is first-come-first-served. The trip is open to all Rotary Exchange Students in the US and Canada Rotary District or their outlying clubs. True confirmation is only final when all parts of the application reach McMurray Travel Service.
3. **WRITE CLEARLY**, or TYPE the application. This is a Word document and you can fill it in on Word. **DO NOT USE** European letters (particularly French writing styles which can be misunderstood). Write in English block letters, especially numbers. **Email addresses MUST be very clear to understand.**
4. **Student Recommendation:** If a student has been under threat of being sent home for behavioral issues, **DO NOT SEND THEM ON THE ROTARY Trips**. Any issues the student has are exacerbated on this trip. Be truthful and objective in your evaluations. If the student has to be sent home it is ultimately your responsibility. It is important that Rotary people let the students know the trip is a serious event and rules are strictly enforced.
5. This trip is both a cultural, educational experience and a chance to meet other exchange students. Rooming is important. **Select your roommates while filling out the application.** When in doubt always go with your District exchange students or fill out "doesn't matter". Meet new people. 35 days before each trip rooming list is final and rooms and buses can't be changed **FOR ANY REASON.**
6. **Picking your airport on the Western trip is important.** We will try to accommodate your choice, but if the airfare is higher than \$450 we may have to surcharge you. Group airfares will be offered from certain cities. These will allow you to travel with at least 10 other exchange students. Otherwise you might travel alone.

ALL TOURS SUBJECT TO POSSIBLE INCREASE

While every effort has been made to guarantee our tour prices for 2010-2011, due to oil price increases and fluctuations each tour may be subject to Airline and Motorcoach fuel surcharges before departure. We sincerely regret this, and do our best to avoid it if at all possible.

**For all tours check <http://www.rotarytrip.org/rotarytrip.htm> for
Latest Information & Prices**

Rotary Adventures 2011-2012 Tour Application

All bookings are on a space available basis. There is limited space available on the tour, and acceptance is on a first-come-first-served basis. Students registering for 2010-2011 Rotary Tours are limited, subject to a positive recommendation from your Rotary District Youth Exchange Leaders and receipt of the completed application, photograph, full payment, signed memorandum of agreement, medical information, permission from parents, and copy of passport.

Tours are sold on a first come, first served basis and will continue to sell until they are sold out.

PLEASE PRINT CLEARLY or TYPE APPLICATION

Send the following (Required):

- | | |
|--|---|
| <input type="checkbox"/> Trip Application | <input type="checkbox"/> Parental Permission Slip |
| <input type="checkbox"/> A Photo (This can be emailed to bill@mcmurraytravel.com) | <input type="checkbox"/> Student Memorandum of Agreement |
| <input type="checkbox"/> A copy of the Name Page of your Passport | <input type="checkbox"/> RYE District Chairman Evaluation |
- Application not finalized until all parts are received. Parents must email or fax us a permission form before the trip leaves.

**Mail application to: McMurray Travel Service, 6480 Dobson Sq. E., Columbus Ohio 43229
Fax to 614-899-1970**

PAYMENT

Make checks payable to McMurray Travel Service,

All payments must be in U.S. funds made drawn on a U.S. bank. Mail your check or money order to: McMurray Travel Service, 6480 Dobson Sq. E., Columbus OH 43229. Please put student's name and either Disney, Roteast or Rotwest in Memo of check or money order. Absolutely No international checks, credit cards. Bank wire transfers can be done only by special arrangement.

First Name _____ Last Name _____ - _____

What name do you want people to call you: _____

Check which tours you want

Rotary Disney & Harry Potter Adventure

December 9 – 16, 2011

Price \$789.00 per person quad occupancy

Send Full Price

Airfare extra for those flying to meet trip in Columbus ... call for help 614-899-1979

Rotary Eastern Adventure

March 16-25/26, 2012 (26th only for those flying in)

Price \$875.00 per person quad occupancy

Send the \$450.00 DEPOSIT with application, Final payment of \$425.00 January 15, 2012

Airfare extra for those flying to meet trip in Columbus ... call for help 614-899-1979

Rotary California & National Parks Western Adventure

June 14-28, 2012

Price \$1875.00 per person quad occupancy

Send the \$1,000 deposit with application. Final Payment of \$875.00 due March 30, 2012

Includes Air Fare from Host City

*For all tours check <http://www.rotarytrip.org/rotarytrip.htm> for
Latest Information & Prices*

Email Addresses & Web Info (VERY IMPORTANT)All information and confirmations are sent by E-Mail.
READ ALL E-Mails! . Please advise us of any e-mail changes to bill@mcmurraytravel.com

Primary E-mail Address: _____

Working Alternate E-mail Address: _____

Telephone Contacts:

American Rotary District RYE Chairman Name _____

Chairman's Phone: (_____) _____

Rotary District Chair Email Address: _____

Rotary Club Counselor Phone: (_____) _____

Your Cell Phone : (_____) _____

Host Parent's Phone: (_____) _____

Host Family Address: _____, City _____, State _____, Zip _____

Rotary Club Information

US/Canada Rotary Club: _____, **Rotary District** _____

US Rotary Club City _____ **State/Province** _____

Personal Information

Sex-Male ____ **Female** ____ **Home Country** _____ **Native language:** _____

Birthday ____/____/19____

Your Family In Your Own Country: Parents or Guardians

Birth Parent or Guardian Name _____

Home Country Street Address _____

Home Country City _____ **District/or State** _____ **Postal Code** _____

Home Country _____

Your Real Parents Phone Number: **Country Code** ____ **Area Code** ____ **Phone Number** _____

1. Do you smoke? (Although this is a non-smoking trip, this won't keep you off trip) YES NO
2. Would you consider being a team leader? YES NO Team Leaders are like student government
3. Do you have any special religious or dietary need? _____
4. What is your religion? _____
5. What are your hobbies? (Favorite activities) _____
6. Describe Your Personality: _____

Medical Information

What Insurance Company is your American medical insurance through? _____ Acct. # _____

What allergies do you suffer from: _____, _____, _____

What Medications do you take? _____

Do you have any medical conditions, which prevent you from hiking, swimming, white water rafting, and any activity at high altitude(such as asthma)? If so, please name them: _____

Rooming Preference*

In order of preference, which of the following would you prefer in selecting your roommates? 1 through 3

- Room with someone from your Host Rotary District.**
- Room with someone from your Home Country or Heritage** (for example Latin, Japanese, European)
- Doesn't Matter**

I want to room with the following students: _____, _____,

_____ (Please have your room mates also indicate whom they want to room with.)

***Roommate requests cannot be guaranteed and are subject to final rooming requirements.**

Travel Information

This is primarily for the Western Trip, but we can fly you to Columbus for the Eastern or Disney Trip at Your Expense

From which airport do you want to fly? _____

There may be group airfare from Columbus, Cleveland, Detroit, Charleston or Columbia SC, or other cities as needed. Airline tickets on the Western Adventure are subject to price surcharge if more expensive than \$425.00. All air arrangements must be done by McMurray Travel Service. We reserved the right to put you from a alternative airport if we must. Please have your host parents or counselor tell us which airport works best for you.

You must pay additional charges for luggage, overweight bags or other unforeseen service charges at the time of travel.

Student Memorandum of Agreement

Please Put Your Initials Next To Each Point To Show Acceptance of These Terms

This is a contract between the student and tour leadership.

READ CAREFULLY

Tour Cancellation and Reservation Change Policies:

Individual tour members canceling from the tour for any reason will be charged the following percentages of the tour price. **60-15 days prior 25%** of tour cost plus applicable supplier penalties, **14 Days prior to tour until tour end 100% of tour cost** per participant.

No shows are non-refundable. If you don't arrive in our meeting point city on the day the tour starts you are a no show.

Anyone missing their flight will have to proceed to the next stop of the tour, at their own expense by the best available conveyance. It is your responsibility to know which airport you are flying from. **Read Your Ticket Long Before Leaving!!!**

Reconfirm all flights at least the night before departure.

Hotel and supplier penalties above this will be passed on to canceling tour member, not roommates.

Due to strict cancellation penalties charged by airlines, hotels, motor coach companies, etc. and the possibility of illness and death of tour participants and family members: **We strongly suggest purchase of optional travel insurance (Rates vary, but cost is approximately \$90 for the Western Trip and \$60 for the Eastern Trip.)**

Price of the tour is based on 40 paying passengers per motor coach. If tour falls below this number MMI (McMurray Management Inc., dba McMurray Travel Service) reserves the right to surcharge or cancel buses falling below that number.

Rooms on the tour will be assigned by sex of the tour participant. It is possible the rooms may fall under the required number to maintain the tour price, i.e. only three or two in a room; if so, a supplement may be charged to cover the extra cost.

MMI will not refund any monies or pay for tour participant's transportation (either students or chaperones) who are expelled from the tour for any reason. It is between the student and his hosting and home Rotary Club as to who will pay for the transportation and incidental costs.

MMI's responsibility is to get the expelled student to an enroute airport using tour transportation. Once the student/chaperone is on the airplane, he/she is his/her host/home's Rotary Club's responsibility.

RULES

I have read understand and agree to the following rules. Please Initial (This is required)

WE STRICTLY ENFORCE ALL RULES

Smoking: This is a no smoking trip. Smoking is not permitted in hotels, hotel rooms, buses, or within 50 meters of the hotels or buses. Because of a serious fire hazard, no smoking is allowed in the National Parks, on hiking trails, or in the parking lots of National Parks. Most Americans find smoking offensive and teenage smoking is illegal in every U.S. State for people under the age of 18.

Drugs, Alcohol, Illegal Activities: Drug use or drug possession is a felony crime in all American states, and being caught will result in long jail sentences. The drinking age in all American states is 21 years of age and under-age consumption of all alcoholic beverages (including beer, wine, and liquor) is considered a crime. Any tour participant who is arrested for any reason will have to find their own attorney and will become the responsibility of their home and host Rotary Club. We will not delay or alter this trip for anyone who is arrested; the tour will continue on without you. Anyone reported using drugs or anyone participating in illegal activities on the tour will be sent home at their own expense, with no refund for unused portion. Drinking alcoholic beverages and using illegal narcotics by Rotary Exchange students is strictly prohibited and absolutely will get you expelled from the tour. Stealing or assault may result in expulsion from the tour.

Sexual Activity: The rules of Rotary Exchange prohibit dating and sexual activity while on Rotary exchange. This trip is part of your Rotary Exchange and because of this sexual activity by the students is prohibited on this trip. Tour leaders will define what sexual activity is. Boys and girls cannot be in rooms alone unless there is more than 3 students anytime and after 10:00 pm for any reason or this may be defined as sexual activity and may result in expulsion from the tour at your own expense.

Being On Time: We are traveling a great distance and seeing a great number of places. On travel days this requires early departures and tight schedules. Wake up will be 6:00am and you are required to be on the bus at 7:15 am. Between those times you will be required to dress, pack your bags and eat breakfast. Departure will be at 7:30 a.m. sharp. Being on time is critical. Each night you will be given the schedule for the next day. If we leave late we will have to delete items from the itinerary and your coach will miss out on some tour elements. When tour leadership instructs you to get on the bus or return to your room you will do so without delay. Students who are late will be fined at the following rate... 5-10 Minutes late- \$5, 11-20 Minutes - \$10, 30 Minutes or more \$20. All fines will be donated to the Rotary Foundation.

Motorcoach Rules: Motorcoaches must be kept clean and orderly. No yelling or disturbing the driver. No standing in the aisles is permitted and students must be sitting at all times. No musical instruments can be played on the bus. Bringing of guitars and other instruments is prohibited and they will not be stored on the bus. They must be sent home or left behind. No speaker systems are allowed. Students can use personal devices like MP3 players and CD players with headphones.

Rooming Rules: I will allow the Leaders and Chaperones of this trip to enter my room without notification and inspect my room, any of my luggage and personal belongings. I understand illegal substances like drugs will be turned over to local law enforcement authorities. If drugs are found in rooms, all room occupants are liable for criminal prosecution or being sent home at our own expense with no refund. I will be quiet and in my room by 10:00pm. There is no excuse for being out of my room after 10:00pm. If I am caught out of my room after 10:00pm I understand I am subject to punishment. **Hotel Rules:** As hotels have other guests, noise is not allowed after 10 p.m. Tour participants **MUST** be out of the public areas at 10 p.m. Running, excessive noise, or excessive behavior or noise will not be allowed in the hotels will not be tolerated at any time of the day. Students are not to play ball (of any sort including frisbees) in parking lots. No bedding or hotel property is to be taken or damaged from the

hotels. Damage to hotel property must be paid for by students. All incurred expenses (movies, room service, etc) in hotels are to be paid by the students and or their room mates.

Itinerary Changes: The tour leaders reserve the right to change or delete tour elements without notice. I understand that delays because of student tardiness may result in tour itinerary elements being dropped.

Behavior Towards Chaperones and Tour Leaders: Tour participants are required to listen to and act according to the instructions by Tour Leaders, Chaperones and Team Leaders. Students who act in a disrespectful manner by ignoring, saying unpleasant things to or about tour leadership or other students on the trip, or doing anything that makes the tour an unpleasant experience for tour leadership or other students on the tours are subject to expulsion.

Expected Behavior: This tour is a part of your exchange and you are expected to act in a mature manner and show respect for tour guides, hotel employees, motorcoach drivers, and other people we encounter

Students with Repeat Behavior problems: Any student who is constantly create problems for the tour leadership, through disrespectful behavior, multiple rule infractions, being consistently late, and other rules infractions will be expelled from the tour at their own expense.

Punishment: Violation of the above rules means that you should expect to be punished. Punishment may include be expelled from the tour without refund. It can also mean you will be required to perform certain punishment tasks such as is determined by tour leadership. It may also mean that you may be excluded from any tour activities. If you are expelled from the tour you will be required to pay for your own transportation to your host Rotary city and receive no refund for any portion of the tour. Tour Leadership reserves the right to determine punishment.

Tour Admission: I understand that MMI and Ohio-Erie Rotary Multi-District reserves the right to refuse students membership on the tour for any reason. This is an application and until accepted, students are subject to being denied acceptance to the tour.

I understand and will abide by the above Memorandum of Agreement. Signature is required to participate on this tour.

Signed _____ Date _____

Please print your name _____

CREDIT CARD: This is the credit card which McMurray Travel will keep on file if you are needed to be sent home.

Credit Card Type _____ Number _____ Expiration Date _____

If Student is under 18 years of age please have your host parent or Rotary advisor also sign this agreement that you understand all the rules and regulations of this tour, and agree to abide by them.

Rotary/Guardian: _____ Date _____

CONSUMER DISCLAIMER NOTICE: Please read this notice. It constitutes part of your contract for travel related services. The issuance of any tickets, reservations, or bookings by McMurray Management Inc. is done on the express condition that: 1. McMurray Management Inc. shall not be responsible for any changes in fares, rates, charges, or prices initiated by the carrier(s) or supplier(s) of services, and 2. McMurray Management Inc shall not be responsible for any damages resulting from cancellations, changes, or disruption of any services and/or for refunds of monies already paid or transmitted to any carrier or supplier of services. Customer's initial retention of tickets, reservations, or bookings after issuance shall constitute a consent by customer, on his/her behalf and on behalf of his/her companions, to the above. McMurray Management Inc. does not guarantee, and shall not be responsible for, any bookings or reservations made or confirmed by agent to the customer in the event that the original itinerary has been changed pursuant to customer's request. Nothing agreed to herein by the customer is meant to interfere with customer's legal rights against any carrier(s) or supplier(s) of services. McMurray Management Inc. and their representatives act only as agents for the traveler in making arrangements for hotels, transportation, sightseeing, restaurants or any other services in connection with the itinerary for the individual traveler who, by acceptance thereof, agrees that McMurray Management Inc. and/or their agents and suppliers shall not be liable for any injury, damage, loss, accident, liability, delay or expense to person or property because of any acts of war or terrorism, any act of default of any hotel, carrier, restaurant, company or person rendering any of the services included in the itinerary or during the trip. The tickets, coupons, tariffs, rules or contracts currently in use by any contractor rendering services shall constitute the sole contract between such contractor and the traveler. Management Inc. accepts no responsibility for any damage or delay due to sickness, pilferage, labor disputes, machinery breakdown, quarantine, government restraints, weather or any other cause beyond their personal control. No carrier shall be responsible for any act, omission or event during the time passengers are not on board its own conveyance. The right is reserved to cancel or change itineraries, or substitute services without notice and to decline to accept or retain any passenger at any time as may be necessary for the proper handling of any tour. Rotary International does not sponsor this program and Rotary International assumes no liability with this program

Rotary District Exchange Student Summary & Recommendation

Recommendation To Be Filled Out By Rotary Youth Exchange District Chairman or authorized District Officer.
This will serve for all Rotary Adventures. Please advise us of any status change in this student by email:
bill.mcmurray@gmail.com

What are the student's strengths

1. _____
2. _____
3. _____

What do you like or don't like about the student:

Circle Answer

- | | | |
|---|-----|----|
| 4. Have you considered at any point in the year, for any reason, sending this student home: YES | YES | NO |
| . If yes on #4 for what reason? _____ | | |
| 5. Has this student been a discipline problem at any time this year? | YES | NO |
| 6. Is this student considerate and well behaved? | YES | NO |
| 7. Does this student have trouble dealing with authority figures? | YES | NO |
| 8. Does this student respond to requests for action? | YES | NO |
| 9. Do you feel this student respects members of the opposite sex. | YES | NO |

Student Leader Potential

A student leader is given a leadership position with the other exchange students. They organize and watch out for the well being of the other students by making sure they are awake and ready to travel, to inform them of different activities, and to assist the Chaperones. Student leaders also act as the voice of their fellow students. Student leaders should be vocal, mature & sure of themselves. There are at least eight student leaders per bus.

Would you recommend this student for the position of student leader? Yes _____ No _____

By signing this recommendation our Rotary District agrees that if the aforementioned student needs to be sent home, the student is the district's responsibility upon his or her departure from the trip and will assist MTS in expediting the student's departure from the trip. I also certify that the student has read and understands the rules as written in the student memorandum of agreement. I also understand that McMurray Management will not pay for or be responsible for expenses incurred because of local district or club rules concerning student travel. McMurray Travel does not send students over the age of 15 by unaccompanied minors on major airlines.

Signature _____ Date _____

Please print your name _____ Rotary District _____

Rotary International does not sponsor this program and Rotary International assumes no liability with this program.

Please fax or mail to McMurray Travel Service. *Fax-614-899-1970*



Parental Permission For Rotary Exchange Students to Participate on Rotary Adventure Tours and Activities

My permission is hereby given for my son/daughter _____ (student name) to attend any of the Rotary Exchange Trips listed below with McMurray Travel Service (under the guidance of Ohio-Erie Rotary District). I also allow group leaders the right to allow medical procedures to be performed on my child by doctors and other medical personal, if they are sick or injured. My child also has permission to take part in hikes, white water rafting and other trip activities and are aware of inherent dangers in these activities and do not hold McMurray Travel or Rotary responsible. Please read page 5 of this application (**CONSUMER DISCLAIMER NOTICE**)

My child is hosted by the _____ Rotary Club

(City) _____ (State/Province) _____

- Rotary Disney Adventure December 9-16, 2011
- Rotary Eastern Adventure March 15-25/26, 2012
- Rotary California Western Adventure June 14-28, 2012

Signed:

Name: _____

Please Print Your Name: _____

Date _____

Address _____

Home Phone _____

Emergency Contact _____

Emergency Phone _____

Email Address _____

Fax: 001-614-899-1970

Or Scan and Email as an attachment to bill@mcmurraytravel.com

Or Mail to:

Rotary Permission
McMurray Travel Service
6480 Dobson Sq. E.
Columbus Ohio 43229